

RESOURCES SUPPORTING THE GUIDE FOR DEVELOPING HIGH-QUALITY SCHOOL EMERGENCY OPERATIONS PLANS

SCHOOL EMERGENCY MANAGEMENT AND KEY PLANNING PRINCIPLES

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THE PLANNING PROCESS

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Step One: Form a Collaborative Planning Team

Identify Core Planning Team

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Step Three: Determine Goals, and Objectives and Step Four: Plan Development (Identifying Courses of Action)

Federal Emergency Management Agency (FEMA), U.S. Department of Homeland Security (DHS), (2005). *Special Events Contingency Planning, Job Aids Manual*. Available at <http://training.fema.gov/EMIWeb/downloads/is15aSpecialEventsPlanning-JAmanual.pdf>.

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- [Checklist: NIMS Implementation Activities for Schools and IHEs](#)
- [Comprehensive NIMS Implementation Activities for Schools and IHEs](#)
- [Frequently Asked Questions](#)
- [NIMS Activity-By-Activity Description and Guidance for 2009-2010](#)
- [NIMS Training for K-12 Schools and Institutions of Higher Education](#)

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PLAN CONTENT

The Basic Plan

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Functional Annexes Content

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A CLOSER LOOK

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The Family Policy Compliance Office (FPCO) Webpage. Available at <http://www2.ed.gov/policy/gen/guid/fpco/index.html>.

- The U.S. Department of Education (ED) released three brochures in October 2007 providing an overview of *FERPA* for three audiences, elementary and secondary schools, postsecondary institutions, and parents. These brochures are no longer in print; however, they are available, respectively in the Family Policy Compliance Office (FPCO) archives at

- <http://www2.ed.gov/policy/gen/guid/fpco/brochures/elsec.pdf>;
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